

**SCHOOL DISTRICT OF MANAWA
BUILDINGS & GROUNDS COMMITTEE MEETING
AGENDA**

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**Video call link: <https://meet.google.com/het-ndxn-jgj>
Or dial: (US) +1 203-889-5395 PIN: 178 667 878#**

Date: August 16, 2022

Time: 5:00 p.m.

Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)

Board Committee Members: Griffin (C), Hollman, and Jepson

In Attendance:

Timer: _____ **Recorder:** _____

1. Site Tours (Information)
 - a. Walk the green space to see how the “grass” is developing.
 - b. Visually inspect the MES playground equipment.
2. Review and Endorse Hoffman Post-referendum Projects (Information / Action)
 - a. Site Lighting for MS/HS West Parking Lot (Northland Electric)
 - b. Auto Operator on Atrium Door (Mr. McGregor is actively working on this project with Tri City Glass and Door but no schedule has been set to complete the work.)
 - c. Ag Animal Room Exhaust (Push button on/off versus HVAC Programming - Trane)
 - d. Green Space Re-seed (Mr. Casey of Casey Landscaping indicates Sept. is prime time to get this work completed.)
 - e. Other
3. Review and Prioritize 1 to 5 Year Section of the Maintenance Plan as Presented (Information / Action)
4. Consider Other Projects to be Added to Maintenance Plan (Information / Action)
 - a. Discuss MES Playground Improvement Plan
 - i. Removal of damaged/unsafe equipment
 - ii. Excavation pricing pending
 - iii. Wood chip price pending
 - iv. Other
 - b. Consider Endorsement to Replace the 2005 E150 Ford 8 Passenger Van (Information/Action)
 - i. Mileage as of May 11, 2022 = 125,849

- ii. Air Conditioning not working; Attempted low cost repair of recharging coolant-lastest less than two weeks (5-12-2022); Repair estimate exceeds \$2,000
 - iii. Kelley Blue Book value approximately \$4,000-5,000
 - iv. Some rust
 - c. Discuss adding a softball field/complex on new green space per Hollman
 - d. Replace lighted exterior sign at MS/HS
 - e. Replace MES wooden sign
 - f. Removal of east football field stairway that in no longer useable due to new bleachers
 - g. Remodel existing MS/HS storage building
 - h. Construct new MS/HS storage building
 - i. Interior room and corridor painting at both buildings
 - j. Exterior soffit painting at MS/HS
 - k. Exterior stucco painting MES
 - l. Other
- 5. Discuss Rubberized Track Inspection (Information)
- 6. Update on Disc Golf Course Upgrades (Information)
- 7. No Buildings & Grounds Monthly Budget Summary Due to SDM Audit
- 8. Finalize Review of Key Performance Indicators (Information / Action)
- 9. Buildings & Grounds Committee Planning Guide (Information)
- 10. Set Next Meeting Date: _____
- 11. Next Meeting Items:
 - a. Site Tours?
 - b. District Safety Plan, Reunification Plan, and Associated Projects
 - c. Long-term Maintenance Plan - Pfefferle as Presented [Operation Efficiencies] (Information / Action)
 - d. Custodial/Maintenance Plan - Pfefferle as Presented (Information / Action)
 - e. School Forest New Management Plan (Information / Action)
 - f. Other
- 12. Adjourn